

**For New School Safety Specialists
Basic Training 2004-2005**

**Graduate Credit Course Description for License Renewal
(Choice of one course as listed below)**

- **W505/23704:** **School Safety Specialist (Basic) - 2 credits**

Credit awarded for full-day attendance at the three required sessions – November 9-10, 2004

& April 14, 2005. All on-line assessments and deadlines for certification must be met. (To be explained on November 9, 2004.) No additional assignments are required to receive the 2 credits.

- **W505/23703:** **Safe Classrooms and Safe Schools - 3 credits**

(This course will be convenient for specialists living in the Indianapolis and surrounding areas)

Credit will be awarded for attendance at the three required sessions (November 9-10, 2004 and April 14, 2004), completion of all on-line assessments and deadlines for certification, and:

Additional attendance requirement for **W505/23703**:

Attendance at specialist's **choice of five** Tuesday classes 5:00-8:00 p.m. (beginning January 11, 2005 to March, 2005). Classes will be held at Belzer Middle School, 7555 East 56th Street, Indianapolis. These interactive sessions will be taught by **Scott Eales, retired U.S. Secret Service agent**, and **Clarissa Snapp, Director of Indiana School Safety Specialist Academy**. All requirements will be met by attendance and class participation. Students attending these sessions will receive information in the best practices and resources to ensure a safe school and classroom environment.

- **W505/23708:** **School Safety Specialist (Basic) - 3 credits**

Credit will be awarded for attendance at the three required sessions, completion of all on-line assessments and deadlines for certification, and completion of one additional activity:

Activity Description for Section W505/23708:

Prepare/propose a new district-wide program that will improve or enhance school safety.

There are two steps for the activity in **W505/23708**:

1) Write a proposal of this activity for approval by Clarissa N. Snapp. The proposal should be no longer than one page in length, and should outline the goals and strategies for implementation. Also, include a timeline for the completion of this project. The project proposal must be sent to Clarissa Snapp **no later than January 7, 2005.**

Send to: Clarissa Snapp, 7976 Echo Ridge Court, Indianapolis, Indiana 46236.
You will receive correspondence in return notifying you if your proposal has been accepted.

2) The written description of the project itself will complete the requirements for earned credit. The description should include the specific procedures, policies, strategies utilized in order to implement this program. Expected outcomes should also be described. This will be due to Clarissa Snapp at the same address as listed above, on or before **April 29, 2005.**